

OIL FUND DISBURSEMENT BOARD

Proceedings of Meeting August 23, 2004 9:00 a.m. (LOB Room 305)

Board Members Present: Rep. Robert G. Holbrook, Chairman; Kevin Sheppard, P.E. Vice Chairman; Senator John Barnes; Rep. D.L. Christensen; Raymond Bellemore; James E. Connolly, Jr; Ronald Poirier; Scott Bryer, CPA; Anthony P. Giunta, P.G.

Board Members Absent: Senator Frank Sapareto; Thomas Frawley, James Robertson

DES Staff: George Lombardo, P.E.; Timothy R. Denison; Gary Lynn, P.E.

Chairman Holbrook called the meeting to order at 9:05 a.m.

1. Minutes of June 28, 2004 Meeting
Mr. Connolly moved to approve the minutes of the June 28, 2004 meeting. Mr. Giunta seconded the motion. All in favor, motion carried.
2. Request for Approval of Deductible Payment Plan (Timothy Denison)
John Cassanelli of Cass Fuel, Inc., requests to pay \$500 per month toward the \$5,000 deductible at his Kingston location. *Sen. Barnes moved to approve the request. Rep. Christensen seconded the motion. All in favor, motion carried.*
3. Requests for Waiver of Odb 401 (Timothy Denison)
Work scope approval. *Sen. Barnes moved to table action until DES reviews cost and insurance details for each waiver request. Mr. Connolly seconded the motion. All in favor, motion carried.*
4. Request for Waiver of Odb 601 (Timothy Denison)
Odb 601.14 SOW Approval – Richard Oliveri, Arlington Pond Area Phase III, Salem. *Mr. Connolly moved to approve the waiver based on the DES recommendation. Mr. Sheppard seconded the motion. All in favor, motion carried.*
5. Monthly Financial Reports & FY06 - FY07 Budget (Timothy Denison)
Mr. Denison reviewed the proposed FY06 – FY07 fund program operating budget, and the final revised income and expense report for FY04. The FY05 income and expense report for July was not available for review.
6. Monthly Activity Reports & Related Matters (Timothy Denison)
Mr. Denison reviewed the monthly activity detail reports for June and July. The monthly activity summary report was not available for review.

7. List of AST Facilities Registered after July 1, 1996 (Timothy Denison)
Mr. Denison and Mr. Lombardo reviewed a list of AST facilities registered after the July 1, 1996 statutory deadline. The Board requested the list due to the level of activity for late AST registration waiver requests. Further discussion of Board options to address late registration waivers may occur at subsequent meetings.
8. Legislation Update (Timothy Denison)
No new legislation activity to report.
9. Other Business:
October Meeting - Gary Lynn, P.E., will give a presentation on studies conducted by DES and others of UST gasoline vapor releases.

The next Board meeting will be held on September 27, 2004, at 9:00 a.m.

Meeting adjourned at 10:00 a.m.